



Michigan Department VFW Auxiliary Extension & Revitalization/Chief of Staff – June/July 2025

www.vfwauxmi.org

Facebook Page: Extension & Revitalization-Michigan

National Theme: *From Sea to Shining Sea Honoring Veterans Who Keep Us Free*

Department Theme: *We Don't Know Them All, But We Owe Them All*

Auxiliary Presidents: Congratulations on becoming President of your VFW Auxiliary. Here we go! The 2025-2026 year has officially started for the Department of Michigan VFW Auxiliary! Your District President will soon be sending you a notification about their official visit to your Auxiliary. It is your job to make sure that your Auxiliary is healthy and working toward the goals of the organization. Your District officers are there to provide encouragement, to ensure that you are a healthy Auxiliary, and to provide the Department President with a review of your Auxiliary. This is a good time to let your District President know if your Auxiliary needs any mentoring or assistance.

Mentoring: Mentoring is an important part of this chairmanship. One way we can help our Auxiliaries is by mentoring our officers and members. All of our Districts will hold a School of Instruction at their first meeting of the new year. Please invite your members to go to the meeting and learn all they can about our National programs. We will also have our famous "Road Show" Trainings this year in every District. Check the Department's website and the Extension & Revitalization-Michigan Facebook page often for times and locations near you.



Healthy Auxiliary Tool Kit: There are countless resources found on the National website. Go to www.vfwauxiliary.org, log into your MALTA account, click on Member Resources and then Extension & Revitalization. The Healthy Auxiliary Tool Kit includes (these are all hyperlinks):

- ✓ [Auxiliary Meeting Checklist for the Auxiliary President](#)
- ✓ [Healthy Auxiliary Checklist To-Dos & Deadlines](#)
- ✓ [Healthy Communication Phone-Text Tree.doc](#)
- ✓ [VFW Auxiliary Meeting Challenges & Solutions](#)
- ✓ [VFW Auxiliary Member Questionnaire](#)
- ✓ [VFW Auxiliary Sample Meeting Agenda](#)

R U Healthy Checklist reminders for June:

- ✓ All your new officers take office on May 31, 2025, after the installation of the Department President, with the exception of the Auxiliary Secretary and Treasurer, who shall begin their duties of their respective offices at the beginning of the new fiscal year.
- ✓ Submit an itemized report of the financial and membership status of your Auxiliary to your Post Commander within 30 days of taking office-Due June 30, 2025.
- ✓ Department is requesting that your Reports of Installation be entered into MALTA by June 15 and copies sent to Department and your District President.

R U Healthy Checklist reminders for July:

- ✓ Send a dues reminder to all of your annual members.
- ✓ Purchase your bond for your President and Treasurer. This must be completed by August 31, or the Auxiliary will be subjected to a Suspension.
- ✓ Complete your second quarter audit report for April, May, and June by July 31, have it approved at your meeting, and send it to the Department by August 31.

If there is anything that I can assist you with, don't hesitate to contact me using the following information.

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Technology Talk:

QR Codes, like the one below, are found on every Guide Sheet this year, and I will be including it on all of my bulletins as well. It will take you to the VFW Auxiliary website Extension & Revitalization Program information page.

How do I make it work? Open the camera app on your phone and aim it at the QR Code. Touch the link that shows up on your phone and it will take you right to the page that it was made for.

